

PLANNING DIVISION MASTER APPLICATION FORM

Projec	ct Address:						
Projec	ct Name:						
Projec	ct Description: (Please describe of	demolitions, alterations and any	new construction)				
Zonin	g Designation:		General Plan Designa	tion:			
Valuat	tion (Cost of Project):						
APPL	ICANT / OWNER INFORMA	ATION					
APPLI	CANT NAME:		Tele	phone:	[] _	
Address	s:			Fax:	[] _	
City		State: Zip:		Email:			
CONT	ACT PERSON:		Tele				
Address	s:			Fax:	[] _	
City		State: Zip:		Email:			
PROPE	ERTY OWNER NAME:		Tele	phone:	[] _	
Address	S:			Fax:	[] _	
City		State: Zip:		Email: _			
TVDE	OF PLANNING REVIEW A	ND ADDROVALS REC	NIIRED (Mark clearly th				
	ADJUSTMENT PERMIT	HEIGHT AVERAG		•			PPMENT PLAN REVIEW
	AFFORDABLE HOUSING						M THE REPLACEMENT
	CONCESSION OR WAIVER	HILLSIDE DEVELO	OPMENT PERMIT				ERMIT REQUIREMENT
	CERTIFICATE OF APPROPRIATENESS	HISTORIC DESIG (MONUMENT, LAI SIGN)	NATION NDMARK, TREE OR	SIG	SN E	EXCEP	PTION
	CERTIFICATE OF EXCEPTION	HISTORICAL RES	SEARCH/EVALUATION	TE	NTA	TIVE	PARCEL/TRACT MAP
	CHANGES TO APPROVED PROJECT	LANDMARK TREE	PRUNING	TEI	MP.	CONE	DITIONAL USE PERMIT
	CONDITIONAL USE PERMIT	MASTER DEVELO	PMENT PLAN	TR	EE	PROTE	ECTION PLAN REVIEW
	DESIGN REVIEW	MASTER SIGN PL	_AN	TR	EE	REMO	VAL
	DEVELOPMENT AGREMENT	MINOR CONDITIO	DNAL USE PERMIT	VA	RIA	NCE	
	EXPRESSIVE USE PERMIT	MINOR VARIANCE	E			NCE F JRCES	OR HISTORIC S
	FLOOR AREA RATIO (FAR) INCREASE	PLANNED DEVEL	OPMENT ZONE	zo	NE	CHAN	GE (MAP AMENDMENT)
	GENERAL PLAN AMENDMENT	PRELIMINARY PL	AN CHECK	OTH	ER:		

Note: Space for signature is on reverse side

INDEMNIFICATION

Applicant agrees to defend, indemnify, and hold h armless the City and its officers, contract ors, consultants, employees, and commission members (collectively, "City") from any and all li ability, loss, suits, claims, damages, costs, judgments and expenses (including attorney's fees and costs of litigation), including any appeals thereto (collectively, "proceeding") brought against the City with regard to any approvals issued in connection with the application(s) by the City, including any action taken pursuant to the California Environmental Quality Act. If Applica nt is required to defend the City in connection with such proceeding, the City shall have and retain the right to approve counsel to so defend the City; and all significant decisions concerning the manner in which the defense is conducted; and any and all settlements, which approval shall not be unreasonably withheld. The City shall also have and retain the right to not particip ate in the defense, except that the City agrees to reasonably cooperate with Applicant in the defense of the proceeding. If the City's Attorney's Office participates in the defense, all City Attorney fees and costs shall be paid by Applicant. Further, Applicant agrees to defend, indemnify and hold harmless the City from and for all costs and fees incurred in additional investigation or study of, or for supplementing, revising, or amending, any document if made necessary by said proceeding.

CERTIFICATION:

I hereby certify that I am the a pplicant or designated agent named herein and that I am familiar with the rule's and regulations with respect to preparing and filing this petition for discretionary action, and that the statements and answers contained herein and the information attached are in all respects true and accurate to the best of my knowledge and belief.

Date:

SIGNATURE OF APPLICANT OR AGENT:

For Office Use Only			Design & Historic Preservation:
PLN # CASE # PRJ # DATE ACCEPTED: DATE SUBMITTALS RECEIVED: RECEIVED BY (INITIALS): FEES: BASE FEE:: \$ 3% RECORDS FEE: \$ TOTAL: \$ HISTORIC ARCH. RESEARCH REQUIRED? YES NO PUBLIC ART REVIEW REQUIRED? YES NO INCLUSIONARY HOUSING REQUIRED? YES NO INCLUSIONARY HOUSING REQUIRED? YES NO	REVIEW AUTHORITY: STAFF HEARING OFFICER PLANNING COMMISSION/BZA DESIGN COMMISSION HISTORIC PRESERVATION COMMISSION CITY COUNCIL TAXPAYER PROTECTION DISCLOSURE REQUIRED NOT REQUIRED	CEQA REVIEW: EXEMPTION INITIAL STUDY EIR CEQA REVIEW STATUS: PENDING COMPLETED	TYPE OF HISTORIC PRESERVATION REVIEW: CATEGORY 1 (DESIGNATED) CATEGORY 2 (ELIGIBLE) LANDMARK/HISTORIC DISTRICT NAME: TYPE OF DESIGN REVIEW: CONCEPT FINAL CONSOLIDATED PRELIMINARY CONSULTATION



SUPPLEMENT TO MASTER APPLICATION FORM ENVIRONMENTAL ASSESSMENT

EXISTING PROPERTY INFORMATION:

This section of the Environmental Assessment is for information regarding the existing property only.

Your application is complete when all attached supplemental applications are completed and submitted. The case manager will notify you if any additional items or reviews are necessary.

Square Footage of Property: Surrounding Land Uses:	_ Average slope of land i					
Surrounding Land Uses:		Average slope of land if over 15%				
Carroanianing Laria Cooci						
North:	East:					
South:						
EXISTING BUILDING(S) BUILDING	DING A BUILDING B	BUILDING C	BUILDING D			
Total gross square footage						
Total commercial gross square footage						
Total residential gross square footage						
Year built						
Building footprint in square feet						
Open space / landscaping square footage						
Paving square footage						
Number of parking spaces						
Height of building in feet						
Number of stories						
Number of housing units						
Square feet to be demolished						
Number of covenanted affordable units to be demolished						
Number of housing units to be demolished						
Number of hotel / motel rooms to be demolished						
To be altered? (yes / no)						
To be relocated? (yes / no)						
Un reinforced masonry? (yes / no)						
Type of use (i.e. residential, commercial, mixed uses, etc.)						



SUPPLEMENT TO MASTER APPLICATION FORM **ENVIRONMENTAL ASSESSMENT**

Estimated Valuation:					
Amount of grading proposed: Cut:	F	ill:	Balance:		
Imported:		xported:			
ype of development (single family residence, apar	tments, condominiums	, commercial, indust	trial, institutional): _		
otal housing units: Is this an af	fordable Housing Proje	ct? ☐ yes ☐ no	o # of affordable	units:	
roposed Energy Types: All electrical El	ectric Kitchen	lectric HVAC □ (Gas kitchen		
			Sas Ritorien		
PROPOSED BUILDING(S)	BUILDING A	BUILDING B	BUILDING C	BUILDING D	
Total gross square footage					
Total commercial gross square footage					
Total residential gross square footage					
Building footprint in square feet					
Open space square footage Landscaping square footage					
Height of building in feet					
Number of stories					
Number of parking spaces					
Number of housing units					
Number of bedrooms					
Hotel / motel number of rooms					
Hours of operation					
Number of employees					
Square feet of restaurant seating area					
Number of fixed seats (restaurant)					
Number of hotel / motel rooms to be demolished					
UBC occupancy group					
UBC construction type					
Fire sprinklers? yes / no					
Type of use (i.e. residential, commercial, mixed uses, et					
* If there are additional buildings on the site, plea TTACH AN EXPLANATION of any questions ans yes no Is this a phased project?		neet with the above i	information for each	building.	
yes no Will there be demolition or remov	•	ny age?			
yes no Will there be any alteration of any	y existing structure?				
G. 2		EA – En	vironmental Assessme	nt Form - Rev 02/18	



SUPPLEMENT TO MASTER APPLICATION FORM ENVIRONMENTAL ASSESSMENT

	RY HOUSING: a 10 or more resider	ntial units):					
Project type:							
Ownership	o (for sale)	→ For	Sale Subarea				
Rental		→ For	Rental Subarea _				
Combinati	on (sale / rental)	→ For	Sale Subarea	·	For Rental	Subarea	
Net Residentia	l floor area (habi	itable space) o	f the project in sq	uare feet:			
Rental units:		square feet					
For sale units: _		square feet					
Total number of	units proposed: _						
Number of inclu	sionary units requ	uired:					
Number of inclu	sionary units prop	oosed:					
Residential Un	its Mix:						
# .	Total #	# Units	# Units	# Market	# Very Low	# Low	# Moderate
Bedrooms Studio	Units	on Site	off Site	Rate Units	Income Units	Income Units	Income Units
1							
2							
3							
4							
5							
		-	ide information in s				
☐ yes ☐ no	On-site develor	oment →	Inclusionary	Units Provided # _			
☐ yes ☐ no	Off-site develop	oment →	Inclusionary	Units Provided # _			
\square yes \square no	Land Donation	\rightarrow	Estimate Lan	nd Value \$			
☐ yes ☐ no	In-Lieu Fee	\rightarrow	Estimate In-L	₋ieu Value \$			
Land Donation	of Off-Site Develo	pment Project A	Address:				
Incentives requ	uested:						
Affordable Hous	sing Fee Waiver	☐ yes ☐	no				
Unit Credit		☐ yes ☐	no				
Density Bonus	_ ` _						
-	Financial Assistance						
Enterprise Zone							
Marketing Assistance							
Green Building		□ yes □					
Residential Imp		☐ yes ☐					



SUPPLEMENT TO MASTER APPLICATION FORM ENVIRONMENTAL ASSESSMENT

DENSITY BONUS AND COMPLIANCE WITH ASSEMBLY BILL 2222

(If project is utilizing the State Density Bonus Law pursuant to Government Code §§ 65915):

In order to receive a building permit for a density bonus project that involves the demolition or conversion of rental units and/or construction on vacant land where rental units were demolished and/or converted within five years, an owner must comply with the housing replacement provision of California Government Code §§ 65915 as amended by Assembly Bill 2222 (AB 2222). AB 2222 requires that owners/applicants of density bonus projects replace any rental dwelling units that are either existing at the time of application, or have been vacated or demolished in the five-year period preceding the application, which meet any of the following criteria:

- 1) subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of lower or very low income;
- 2) subject to any other form of rent or price control; or
- 3) occupied by lower or very low income households.

The replacement units must be the equivalent size or type, or both, and be made available at affordable rent/cost to households in the same or lower income category.

ho	useholds	in the same or lov	ver income	e category.						
1.	Density I	Bonus Project	□YES	□NO						
2.	_	Affordable Units of existing affordable	-		☐ YES ts demolishe			five (5) year	s)	
					1	Number of Un	its			
		Affordability Level*	Total	Ownership Units				Rental Units	i	
	Levei	Level	IOLAI	Criteria 1	Criteria 2	Criteria 3	Criteria 1	Criteria 2	Criteria 3	
		Very Low								
		Low								
		Moderate								
3.	Existing	Affordable Unit(s)	to be Dem	olished and/		d as a Resul		ed Project	□YES	□NO
		Affordability Level*	Total	Ownership Units			Rental Units	i		
		Lovei	Total	Criteria 1	Criteria 2	Criteria 3	Criteria 1	Criteria 2	Criteria 3	
		Very Low								
		Low								
		Moderate								

<u>IF YOU ANSWERED YES TO QUESTION #1 AND THERE ARE UNITS INDICATED IN THE HIGHLIGHTED CELLS IN QUESTIONS #2 AND #3, THE PROJECT IS REQUIRED TO COMPLY WITH AB 2222 AND ANY OTHER SUBSEQUENT LEGISLATION ASSOCIATED WITH AB 2222.</u>

It is the *responsibility of the owner/applicant* to obtain all necessary documentary evidence (e.g. employer pay stubs of tenants, IRS forms, rent rolls, rent receipts, etc.) verifying the existing property's affordability status and submit them to the City for review. In the absence of sufficient documentation, it is assumed that the vacant units were last occupied by 50% very low income and 50% low income households, unless the owner can demonstrate otherwise.

^{*}As defined by Division 31 of California Health and Safety Code



SUPPLEMENT TO MASTER APPLICATION FORM ENVIRONMENTAL ASSESSMENT (Continued)

TREE INVENTORY FOR PROPERTY LOCATED AT

(For hillside project include all trees with a diameter of 4 inches or more. For all other projects, include all trees with a diameter of 8 inches or more.)

Application may not be process if Tree Inventory is not complete or if left blank. If no trees exist on site, indicate "NONE"

Tree # ¹	Scientific Name Common Name	- DHB ²	Height ³	Spread	Proposed Status X = Remove R = Remain L = Relocate	Street tree or public tree? Y = Yes, N = No, U = Unknown

- 1 Tree number should match number on the site plan. Show tree location on site plan. Include all street trees and trees in public rights-of –way.
- 2 Diameter at breast height (DBH) measured at $4 \frac{1}{2}$ feet above the point where the trunk meets the ground.
- 3 Estimate the tree height and spread of canopy and provide measurement in feet.

Disclosure Pursuant to the City of Pasadena Taxpayer Protection Act Pasadena City Charter, Article XVII

I. Does the value of this application/proje	ct have the potential to exceed \$25,0	000? ☐ Yes ☐ No (Applicant <i>must</i> mark one)
II. Is the application being made on behal	f of a government entity? ☐ Yes ☐ No	
III. Is the application being made on behal If yes, please indicate the type of 501(o		
Applicant's name:	Date of Application	ı:
Owner's name:	Contact phone nur (for questions regard	nber:ing this form)
Project Address:		
Project Description:		
than a 10% equity, participation or reinclude the name of the organization/e	evenue interest in owner and/or projective and the first and last names of a conal sheets as necessary, or provide	ectors, partners, officers and those with more ct. If any of these a re an organization/entity, all parties of interest of that organization/entity. e all parties on an attachment) Please print es No
Names of Owner(s), Trustees, Directors, Partners, Officers of Owner/Project	Names of Owner(s), Trustees, Directors, Partners, Officers of Owner/Project (continued)	Those with more than a 10% equity, participation or revenue interest in Owner and/or Project
all respects true, accurate and complete to the be	est of my knowledge and belief.	s contained herein, and the information attached, are in
Signature of Owner or Designated Agent:		Date:
For Office Use Only		
		☐ Temporary Use Permit ☐ Expressive Use Permit ☐ Amendment ☐ Planned Development ☐ Other
Assigned Planner:		PLN#:
Attached Address:		□ No Attached Address
Appealed: □ Yes □ No Appeal PLN#		☐ Application Withdrawn
Final Decision: Approved Denied Denied	Decision Date: [Decision Maker:
Votes in favor (please print):	(Name and Title, of Name of Commission/Committee)



NOTIFICATION PACKET PREPARATION

Applications which require a **Public Notice** must include a mailing list of property owners within a required mailing radius of the project site as stipulated by the Pasadena Municipal Code. The mailing list preparation requirements are listed below; two (2) sets of these submittal materials are required.

- 1) RADIUS MAP An original copy of a Radius Map will be prepared by a Planner at the Permit Center. Each lot/parcel must be newly numbered (1 through 99...), beginning with the project site as number " ①" (written within a circle). Note: If the radius line touches a lot, or simply a lot line, that lot must be included on the mailing list.
- **OWNERSHIP LIST** The <u>typed</u> ownership list of the property owners within the required mailing radius. The first name on the list shall correspond to the lot newly numbered "①" on the radius map, the second name corresponding to lot number "②", etc. The list must also contain the <u>assessor's parcel number</u> for each lot. The property owner names and address must be obtained from the latest assessor's records. Property ownership information can be obtained from the following County Assessor's offices:

Los Angeles County Assessor Offices

- (1) County Hall of Administration #205 500 West Temple Street Los Angeles (213) 974-3211
- (2) 1190 South Durfee South El Monte (626) 258-6001
- (3) 13800 Balboa Boulevard Sylmar (818) 833-6000
- 3) GUMMED LABELS Type only address labels on a sheet of Avery 1" x 2 5/8" labels. Please provide a label for the applicant, owner of the site and/or architect. Only one label per propert y owner within the radius should be provided. Labels must include the property owner's name and full address from the ownership list and a reference number corresp onding to the radius map and ownership list (see sample of gummed labels attached). Simply reference each property as described above.
- **4) ON-SITE POSTING REQUIREMENTS** A sign shall be posted, at least 14 d ays before the public hearing. The sign will be provide d by the City and given to the applicant. The applicant w ould then staple or nail the sign to the plywood or posts or locate the sign on a storefront window.

The following requirements shall be met:

- (1) For corner lots, signs shall be posted on each street frontage.
- (2) The sign(s) shall be lo cated in a conspicuou s place on the property abutting a street and be located five feet from the property line but not more than 10 feet from the property line.

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NOTIFICATION PACKET PREPARATION

- (3) The sign(s) may be posted in wind ows when there is an existing structure on site that is no t setback from the street.
- The Zoning Administrator may approve deviations to these requirements in order to meet the intent of these noticing provisions.
- Each sign shall comply with the following:
 - The sign shall be 12 feet square in sign area, generally measuring three feet by four feet.
 - (b) The sign shall not exceed six feet in height from the grou nd level; provided, that if the property is surrounded by fences, walls, or hedges at or near the street property line, additional height may be provided as necessary to ensure visibility of the sign fro m the public right-of-way.
 - The sign shall not be illuminated. (c)
 - The sign shall include all of the factual information about the pending application in compliance with Subsection A. (Contents of notice), above.
 - The size, style, and color of the sig n's lettering shall be the specifications approved by (e) the Zoning Administrator.
 - (f) Support elements for the sign shall be made of four-inch by four-inch wood posts.
 - A Building Permit shall not be required for the posting of a sign, installed in compliance (g) with this Subparagraph.
 - (h) The sign shall remain in place until the exp iration of the appeal period following a decision by the review authority. If the application has been appealed or called for review, the sign shall remain in place with the new hearing date not ed until the final decision is rendered. The sign shall be remo ved within 10 days of either of the ap peal period or the final decision, whichever applies.
 - The applicant shall submit to the Zoning Administrator an affidavit verifying that the signs (i) were posted on the subject site in a timely manner in compliance with this Subparagraph.
- Failure to post the sign, to include the req uired information, or to comply wit h applicable placement or graphic st and ards or requirements may result in the delay of the required public hearing.
- 5) **AFFIDAVIT** - The affidavit is to be signed and dated, verifying that the information on the radius map ownership list is accu rate and obtained from the latest assessor's

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Gummed Labels

Guillilea Labels						
Harry & Debra Connick Jr. 100 N Garfield Avenue Pasadena CA 91101	William Joel 123 Jump Street Hollywood CA 90047	3,4 Bobby Darin 3200 S Splash Avenue Forest Hills CA 91009				
Mr & Mrs Armand Asanti 60 Roma Court Pasadena CA 91109	Roberto & Josephine DiNero 723 Milano Avenue Venice CA 90803	Alberto and Angela Pacino 434 Portofino Place Pasadena CA 91101				
8,24 Sonny Putrino One Calabria Boulevard Pasadena CA 91104	Delta & Gerald McRainey 1234 Linda Vista Pasadena CA 91103	10				
	etc. etc. etc.					
	11////					

Ownership List

PROJECT ADDRESS: 4321 Newhome Street PROJECT # CUP-4000

Applicant:Harry Connick Jr.Date: April 17, 1997

No.	Assessor Parcel #	Name Address
1	5423-040-009	Harry & Debra Connick Jr., 100 N Garfield Ave, Pasadena 91103
2	5423-040-010	William Joel, 123 Jump Street, Hollywood CA 90047
3	5736-230-005	Bobby Darin, 3200 S Splash Avenue, Forest Hills CA 91109
4	5736-230-006	Bobby Darin, 3200 S Splash Avenue, Forest Hills CA 91109
5	5724-025-111	Mr & Mrs Armand Asanti, 60 Roma Court, Pasadena CA 91109
6	5628-034-003	Roberto & Josephine DiNero, 723 Milano Avenue, Venice CA 90803
7	5628-034-006	William Joel, 123 Jump Street, Hollywood CA 90047
8	5628-034-007	Sonny Putrino, One Calabria Boulevard, Pasadena CA 91104
9	5628-034-010	Delta & Gerald McRainey, 1234 Linda Vista, Pasadena CA 91103
	etc.	etc.

Ownership List

PROJECT ADDRESS:	PROJECT #
Applicant	Date

No.	Assessor Parcel #	Name	Address

Ownership List

PROJECT ADDRESS: Applicant			PROJECT # Date			
No.	Assessor Parcel #	Name	Address			



OWNERSHIP LIST AND RADIUS MAP AFFIDAVIT

PROJECT ADDRESS:	PROJECT#				
l,	hereby certify that on theday of				
, 200, we prepared an ownership li st	and radius map, includi ng properties entirely and				
partially within feet of the most exterior	or boundaries of the property being considered in				
the above referenced project known as_(Prope	erty Address)				
The property owner names and addresses liste	ed on the ownership list and gummed labels were				
taken from the latest records of the Los Angele	es County Assessor. Such names are recorded in				
the records of the County Asses sor as being	the pres ent owner or owners of both the subject				
property and the property/properties within the	required mailing radius of the subject property.				
We certify that said ownership list and radius knowledge. We also acknowledge that any elincomplete application and may invalidate its a					
SIGNATURE:	Date:				



INSTALLATION OF PUBLIC HEARING SIGN AFFIDAVIT

Please complete the following affidavit and mail or deliver to:

City of Pasadena, Current Planning Division 175 North Garfield Avenue Pasadena, CA. 91101

l,	(name)	hereby certif	fy that on	(date of posting)		ing)	installed a			
Notice of Public Hearing at the property known as					(site ac	ldress)	, for			
which	(case type and number))	is	being	considered	by the			
	(hearing body)	on(hearing date)							
By signing this, I have posted the sign(s) along each street frontage in a conspicuous place on the property abutting a street no more than 10 feet inside the property line, or in a window when there is an existing structure on site that is not setback from the street according to. I hereby submit a photo(s) of the sign(s) as it was installed on the property and will submit additional certifications and photos of the sign for any subsequent public hearings.										
Furthermore, failure to adequately post and maintain the required sign(s) on the property, fourteen (14) days prior to the hearing date will result in an automatic delay of the application.										
SIGNAT	URE:			[Date:					
☐ For Offic	e Use Only									
Checke	ed by:		Date:							
Hearing	g Date:		Photos Att	ached	d:					