



**PASADENA PUBLIC LIBRARY COMMISSION
MEETING AGENDA**

**Wednesday, October 17, 2012 – 6pm
Villa Parke Community Branch
(626) 744-6510**



- I. CALL TO ORDER/INTRODUCTIONS**
Introduction of New Head of Central Librarian III, Martha Camacho
- II. COMMUNITY COMMENTS (6:15 p.m.)**
- III. MINUTES**
Approval of Minutes for September 19, 2012 Library Commission Meeting*
- IV. COMMUNICATIONS**
Letters or Articles Regarding Library Services or Events
- V. LIBRARY REPORT**
Villa Parke Branch Report – Branch Manager Diane Walker
Facilities Report – Management Analyst V, Barbara Ayala
- VI. ACTION ITEM**
Approval of Library Meeting Locations for 2013*
- VII. DIRECTOR'S REPORT**
 - a. Update on City/Pasadena Unified School District Retreat
 - b. 2012 Latino Heritage Parade and Jamaica Report
 - c. Branch Pairing Update
 - d. Update on Deputy Director Recruitment
- VIII. COMMISSION INPUT**
- IX. REPORT(S) FROM COMMITTEES/REPRESENTATIVES**
 - a. Friends of the Library Report
 - b. Library Branch Associates Reports
- X. ANNOUNCEMENTS**
California Library Association Conference – November 2-4, 2012
One City, One Story Book Selection Announcement – November 5, 2012
- XI. INFORMATION ITEMS**
 - a. Record of Attendance*
 - b. Commission Liaison at FOPPL Meetings*
 - c. Library Commission Meeting Dates*
- XII. ADJOURNMENT**


*Indicates support material attached

POSTING STATEMENT:

I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the **12th day of October by 5:00 p.m.** The agenda may also be viewed at the City's website.

<http://www.ci.pasadena.ca.us/commissions/default.asp>

In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.


DEBRA HUMPHREY, Recording Secretary

PASADENA PUBLIC LIBRARY COMMISSION MINUTES

Central Library
285 E. Walnut Street
September 19, 2012

PRESIDING: Kathleen Hamilton

ABSENT: Jane Haderlein, Renee Morgan-Hampton,
Wendy Wang

PRESENT: Debbie Ayala, Karla Bluestone,
Morris Dent, Victor Gonzalez, Roberta Martinez

STAFF: Barbara Ayala, Catherine Hany, Debra
Humphrey, Beth Walker

I. CALL TO ORDER/INTRODUCTIONS

Commissioner Ayala called the meeting to order at 6:10 pm. Self-introduction of those in attendance took place. Vice Chair Hamilton arrived at approximately 6:20 pm and chaired the meeting.

New commissioner, Karla Bluestone gave brief description of her background.

II. COMMUNITY COMMENTS

Jonathan (no last name given) from District 6 attended the meeting, but had no comments.

III. APPROVAL OF MINUTES

Commissioner Dent noted a correction to the date of September's commission meeting in Items 10 and 11 in the minutes of August 15, 2012. Commissioner Martinez asked that the minutes reflect that Director Sanders offered an opportunity for a library commissioner to join the One City, One Story Book Selection Committee in Item 8. She also requested jamaica be written in lower case in Item 10. Commissioner Dent seconded Commissioner Gonzalez's motion to approve the minutes of August 15, 2012, as amended. The motion carried 6-0; Haderlein, Morgan-Hampton, Wang absent.

IV. COMMUNICATIONS

Deputy Director Walker reported that Tuesday, Sept. 25 is National Voter Registration Day to register to vote or to update voter registration information at one of 14 locations throughout the City. Nine of the 14 locations are library branches. Hastings could not participate as it is closed due to remodeling.

V. LIBRARY REPORTS

Summer Reading Club

Librarian Pat Smith reported on the Summer Reading Club. The theme this year was Dream Big! Read! She reported on the goals, format, publicity and statistics of the program. There were 3,919 children who signed up and 194 teens that participated. This was a slight increase in participation overall. No Action Taken.

VI. DEPUTY DIRECTOR'S REPORT

a. Update on Recruitments of the Deputy Director and Head Librarian of Central

Deputy Director Walker reported on the status of the deputy director and head of central positions. The Library is re-opening the deputy director position and is in conversation with Human Resources to get the word out to potential candidates. Beth will return October 9-19 as a contract employee to assist with transition. They should have a decision made for the head of central position by the end of the week.

Commissioner Hamilton asked if the library would consider hiring from within because staff knows the city's history, culture, and what makes Pasadena unique. The library should show more flexibility in requirements and instead consider years of service, she feels. No Action Taken.

b. Report on ArtNight – October 12, 2012

Deputy Director Walker reported on the upcoming library events for ArtNight. Library events will include demonstrations of the "cloud," Kindle, Nook, eBooks and downloadables, the California Poets Festival, plus storytelling, art, music, crafts, and graphic novels. The library will be open from 6-10pm. No Action Taken.

c. ACLU Pasadena/Foothill Chapter Honors Pasadena Public Library – September 30, 2012

Deputy Director Walker reported that The library received an award for its defense of First

Amendment rights during the early years of The Patriot Act, for support of Michelle Alexander's book tour of "The New Jim Crow: Mass Incarceration in the Age of Color Blindness" and for continuing education concerning First Amendment rights through sponsoring Banned Books Month and Constitution Month. No Action Taken.

VII. COMMISSION INPUT

Commissioner Gonzalez asked what the process is for commissioners to add items to the agenda. Secretary Humphrey responded that the director accepts agenda item requests the first week of each month, the agenda is set and distributed by end of the second week and meetings are held the third Wednesday of each month.

Commissioner Martinez is reassembling the associates group for La Pintoresca Branch and is considering including Villa Parke. She asked library staff to add an agenda item to update commissioners on the branch manager's pairing because this would affect the associates pairing.

Commissioner Gonzalez noted that there is not a librarian assigned to Villa Parke branch.

VIII. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

Library Friends/Associates

There was no report.

- Hastings Associates –No Action Taken.
- La Pintoresca Branch - No Report Given.
- Linda Vista Associates - No Report Given.
- San Rafael Associates -

Commissioner Hamilton reported on the San Rafael Associates fundraising event to benefit the construction of a new back patio space of the San Rafael Branch. A Garden Party will be held on October 14, 3pm – 5pm at a private residence. Tickets are \$75.00. The event is in honor of Peggy Dark. No Action Taken.

IX. ANNOUNCEMENTS

Commissioner Martinez reported on the 2012 Latino Heritage Parade and jamaica on October 6 at 11:00am. No Action Taken.

X. INFORMATION ITEMS

- a. Record of Attendance – No Action Taken
- b. Commission Liaison at FOPPL Meetings – Commissioner Dent offered to attend the meeting on October 24. If he is unable to attend Vice Chair Hamilton will attend the Friends' October meeting.
- c. Library Commission Meeting Dates – No Action Taken

XI. FUTURE ITEMS

Report on Branch Pairing

XII. ADJOURNMENT

With no further business, the Library Commission adjourned without objection at 6:50 p.m.

Kathleen Hamilton, Vice Chair
Pasadena Public Library Commission

Debra Humphrey, Secretary
Pasadena Public Library Commission

**PASADENA PUBLIC LIBRARY COMMISSION
MEETING ATTENDANCE
JULY 2012 - JUNE 2013**

| NAME | 7/18/12 | 8/15/12 | 9/19/12 | 10/17/12 | 11/21/12 | 12/19/12 | 1/16/13 | 2/20/13 | 3/20/13 | 4/17/13 | 5/15/13 | 6/19/13 |
|-----------------------------------|---------|---------|---------|----------|----------|----------|---------|---------|---------|---------|---------|---------|
| AYALA, DEBBIE – District 2 | P | P | P | | | | | | | | | |
| BLUESTONE, KARLA – At Large/7 | | E | P | | | | | | | | | |
| DENT, MORRIS – District 4 | P | E | P | | | | | | | | | |
| GONZALEZ, VICTOR – District 5 | P | P | P | | | | | | | | | |
| HADERLEIN, JANE – Mayor | P | E | E | | | | | | | | | |
| HAMILTON, KATHLEEN- District 6 | E | P | P | | | | | | | | | |
| HAMPTON-MORGAN, RENEE- District 3 | P | P | E | | | | | | | | | |
| MARTINEZ, ROBERTA- District 1 | P | P | P | | | | | | | | | |
| WANG, WENDY – District 7 | P | P | E | | | | | | | | | |

P = PRESENT
E = EXCUSED
A = ABSENT
LOA = LEAVE OF ABSENCE
SHADED = NOT APPLICABLE
XX = MEETING CANCELLED
[R] = SPECIAL MEETING RETREAT
[S] = SPECIAL MEETING
NQ = NO QUORUM, SO NO MEETING HELD
R-N/A = RECUSED SO ATTENDANCE IS NOT APPLICABLE

Pasadena Public Library Commission Liaison Sign Up

Friends of the Pasadena Public Library 2012 Meetings

(4th Wednesday of the Month – 7pm – San Rafael Branch)

| | | |
|-----------|----|---|
| January | 25 | Kathleen Hamilton |
| February | 22 | Jane Haderlein or Jennifer Watts |
| March | 28 | Debbie Ayala @ La Pintoresca |
| April | 25 | Roberta Martinez @ Hill Ave |
| May | 23 | Jennifer Watts @ Santa Catalina |
| June | 27 | @ San Rafael |
| July | 25 | Central – Preview Room – Morris Dent |
| August | 22 | |
| September | 26 | Central – Preview Room – Renee Morgan-Hampton |
| October | 24 | Central – Preview Room – Morris Dent or Kathleen Hamilton |
| November | | |
| December | | |

2012 LIBRARY COMMISSION

MEETING LOCATIONS - Revised

3RD WEDNESDAY, 6PM

| | |
|--------------|------------------------------------|
| January 18 | Allendale |
| February 22* | Hill Avenue |
| March 21 | Linda Vista |
| April 18 | Central – Director’s Office |
| May 16 | La Pintoresca |
| June 20 | San Rafael |
| July 18 | Central - Auditorium |
| August 15 | Dark or Central |
| September 19 | Central – Director’s Office |
| October 17 | Villa Parke |
| November 14* | Central – Auditorium |
| December 19 | Central - Auditorium |

* *Special Meeting*
* *2nd Wednesday*

2013 LIBRARY COMMISSION MEETINGS

3RD WEDNESDAY, 6PM

| Date | Location | Manager |
|--------------|----------------------|------------------|
| January 16 | Central - Auditorium | Martha Camacho |
| February 20 | Hastings | Michael Pierce |
| March 20 | La Pintoresca | Diane Walker |
| April 17 | Allendale | Shauna Redmond |
| May 15 | San Rafael | Christine Reeder |
| June 19 | Linda Vista | Shauna Redmond |
| July 17 | Villa Parke | Diane Walker |
| August 21 | Central - Auditorium | Martha Camacho |
| September 18 | Lamanda Park | Christine Reeder |
| October 16 | Santa Catalina | Robin Reidy |
| November 20 | Hill Avenue | Leonard Lane |
| December 18 | Central - Auditorium | Martha Camacho |

