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AGENDA Pasadena Public Library Commission

April 17, 2013

MEMBERS

Renee Morgan Hampton, Chair, District 3
Kathleen Hamilton, Vice Chair District 6
Debbie Ayala, District 2
Karla Bluestone, At Large/7
Morris Dent, District 4
Victor Gonzalez, District 5
Jane Haderlein, Mayor Appointment
Roberta Martinez, District 1
Wendy Wang, District 7

STAFF

Jan Sanders, Library Director Jennifer Addington, Library Deputy Director Barbara Ayala, Management Analyst Debra Humphrey, Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

Language translation services are available for this meeting by calling (626) 744-4043 at least 24 hours in advance.

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Public meeting begins at 6:00 p.m. Public comment begins at 6:15 p.m. Items on the agenda may not be called in order listed.

Agendas and supporting documents are available on the Internet at http://www.ci.pasadena.ca.us/library/about_the_library/commission/

Materials related to an item on this Agenda submitted to the Library Commission **after** distribution of the agenda packet are available for public inspection in the Central Library at 285 E. Walnut Street, during normal business hours.



PASADENA PUBLIC LIBRARY COMMISSION MEETING AGENDA

Wednesday, April 17, 2013, 6:00PM Allendale Branch, 1130 S. Marengo Ave. (626) 744-7262



I. CALL TO ORDER/INTRODUCTIONS

a. Allendale Branch Update - Branch Manager Shauna Redmond

II. COMMUNICATIONS

Letters or Articles Regarding Library Services or Events

West Pasadena Residents' Association Spring Newsletter – San Rafael Library Begins Construction on Patio, Garden by Kathleen Rooney Hamilton.

III. ACTION ITEM - APPROVAL OF MINUTES

Approval of minutes for March 20, 2013 Library Commission Meeting*

- IV. COMMUNITY COMMENTS (6:15 p.m.)
- V. CHAIRPERSON'S REPORT

VI. DIRECTOR'S REPORT

- a. Legislative Update
- b. City Budget Update Deputy Director Jennifer Addington
- c. eReader Project Deputy Director Jennifer Addington
- d. Poetry Month Update Branch Manager Shauna Redmond
- e. Uncool: Antigun Violence Project Deputy Director Jennifer Addington
- f. Social Media Branch Manager Shauna Redmond

VII. OLD BUSINESS

a. Action Item - Legislative Ad Hoc Committee

VIII. NEW BUSINESS (COMMISSION INPUT)

IX. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

- a. Friends of the Library Report
- b. Library Branch Associates Reports

X. ANNOUNCEMENTS

Library Staff Development Day, Thursday, May 9, 2013, University Club

XI. INFORMATION ITEMS

- a. Circulation Statistics Report March 2013*
- b. Record of Attendance*
- c. Commission Liaison at FOPPL Meetings*
- d. Library Commission Meeting Dates*

XII. SUGGESTED AGENDA ITEMS: MARCH MEETING

XIII. ADJOURNMENT

*Indicates support material attached

POSTING STATEMENT:

I HEREBY CERTIFY that this agenda in its entirety was posted on the Council Chamber bulletin board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Public Information kiosks at the Central and branch libraries on the 11^{th} day of April by 5:00 p.m. The agenda may also be viewed at the City's website.

http://www.ci.pasadena.ca.us/commissions/default.asp

In compliance with the Americans with Disabilities Act of 1990, In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call (626) 744-4062 24 hours in advance. After normal posting, any documents distributed to a majority of the Pasadena Public Library Commission regarding any item on this agenda will be made available at Central Library, Centennial Room at 285 E. Walnut Street during normal business hours.

DEBRA HUMPHREY Recording Secretary

PASADENA PUBLIC LIBRARY COMMISSION MINUTES La Pintoresca, 1355 N. Raymond Avenue

6PM - March 20, 2013

PRESIDING: Renee Morgan-Hampton **ABSENT:** Debbie Ayala, Jane Haderlein, Wendy Wang

PRESENT: Morris Dent, Victor Gonzalez, STAFF: Jennifer Addington, Barbara Ayala, Martha

Kathleen Hamilton, Roberta Martinez

Camacho, Brigida Campos, Catherine Hany, Debra

Humphrey, Jan Sanders

I. CALL TO ORDER/INTRODUCTIONS

Chair Morgan-Hampton called the meeting to order at 6:02 pm. Commissioner Martinez arrived at 6:50pm.

Branch Manager Diane Walker introduced herself to the commission and gave an overview of La Pintoresca Branch programs and events. La Pintoresca has the 2nd highest circulation among the branches. In the past year, we checked out over 65,000 items and welcomed over 100,000 visitors. La Pintoresca has several unique collection focuses including the recent addition of the "Cooperating Collection." Flintridge created this collection in 1993 and donated it to La Pintoresca in late 2012. The Nonprofit Resource Center will operate as a Cooperating Collection of the Foundation Center, the country's largest repository of fundraising and nonprofit development resources.

Commissioner Bluestone asked if the database and periodicals would also be available. Branch Manager Walker responded that the Nonprofit Learning Center is equipped with a dedicated computer with access to the Foundation Directory Online Database. Librarian III Brigida Campos added that the periodicals are included in the donation, which are now online. Only three subscriptions are not online and will be absorbed into the library's periodical budget. No Action Taken.

II. COMMUNITY COMMENTS

No one was in attendance for public comment.

III. APPROVAL OF MINUTES

The Library Commission minutes of February 20 were approved with the following corrections Jane Haderlein and Karla Bluestone were present and Roberta Martinez was absent. The Library Commission minutes for January 16, 2013 were approved with the following correction on page 2 section VII; replace "popular" media with "social" media. No Action Taken.

IV. CHAIRPERSON'S REPORT

a. Discussion of Workplan Ad Hoc Committee
 A workplan ad hoc committee comprised of Commissioner Gonzalez and Chair Morgan-

Hampton was established for the compilation of the commission's annual report and workplan.

b. Consideration of Legislative Ad Hoc Committee

The commission discussed the possibility of creating an ad hoc committee to review legislation that would affect California libraries. Motion by Commissioner Martinez, seconded by Commissioner Gonzalez, to add the Legislative Ad Hoc Committee as an action item. The motion passed 3-2 with Commissioners Dent, Gonzalez, and Martinez voting in favor of the motion. Commissioners Hamilton and Morgan-Hampton voted against said motion.

V. OLD BUSINESS

a. Update on CENIC

Director Sanders reported that The Corporation for Education Network Initiatives in California (CENIC) have been in discussion with leadership from CLA and the State Library regarding the feasibility of adding public libraries to CENIC's existing high-bandwidth, high-capacity Internet network that connects to a statewide network called CalREN. CalREN is a three-tiered network consisting of a statewide optical backbone to which schools and other institutions in California connect at Gigabit speeds via leased circuits obtained from telecom carriers or fiber-optic cable. CLA would need to obtain \$2.25 million from the General Fund, and CENIC would obtain a matching grant amount of \$2.25 million from the Teleconnect Fund. No Action Taken.

b. Proposed Amended Library Commission Bylaws

The Commission reviewed and approved Library Commission Bylaws with a change to Article V. Meetings – General Rules, Section 1. Meetings are held on the third Wednesday and a change to Article VI. Meetings – Special Rules, Section 1. Meeting time changed to 6:00 p.m. Motion by Commissioner Hamilton, seconded by Commissioner Bluestone, to approve the Library Commission Bylaws as amended. The motion carried.

c. Library Commission's Mission – Vice Chair Hamilton

Vice Chair Hamilton led the discussion regarding the library commission's mission. A discussion ensued regarding library advocacy and legislation, the annual report and workplan, the Friends of the Pasadena Public Library's reporting requirements. No Action Taken.

VI. DIRECTOR'S REPORT

d. Legislative Update

Director Sanders reported on the following legislation: AB 5 (Ammiano D) Homelessness, AB 20 (Waldron R) Obscene matter: minors, AB 482 (Atkin D) California Cultural and Historical Endowment, ACA 8 (Blumenfield D) Local government financing: voter approval, SB 740 (Padilla D) Telecommunications: universal service program: California Advanced Services Fund, and SCR 14 (Wolk D) California Library Week. No Action Taken.

e. One City, One Story Report

Director Sanders reported that the conversation with author of Age of Miracles, Karen Thompson Walker was a success with an attendance of over 200. There is another event, One City, One Story Day at Central on Saturday, March 23, 10 a.m. – 5 p.m. No Action Taken.

f. Staff Innovation Fund Report – Deputy Director Jennifer Addington

Deputy Director Addington reported on the Staff Innovation Fund Training. Pasadena Public Library was selected as an innovative library and was awarded a grant to train staff on grant proposals and leadership building. No Action Taken.

g. City Budget Update

Director Sanders reported on the Library's budget meeting with the City Manager. The initial conversation was to add back in the budget 6-days of service at all locations. The next step will be approval of the budget by the City Council. No Action Taken.

VII. NEW BUSINESS (COMMISSIONER INPUT)

Commissioner Gonzalez attended Linda Vista Branch's cooking demonstration by Old Town Cooking School titled Cooking for the Apocalypse. This was part of the One City, One Story programming. He handed out photos and recipes from the event. No Action Taken.

VIII.REPORT(S) FROM COMMITTEES/REPRESENTATIVES

a. Friends of the Library Report There was No Friends' Report.

b. Library Branch Associates Reports

Vice Chair Hamilton reported that the San Rafael Associates have suspended meetings until Management Analyst Ayala and Public Works are available to meet regarding construction of the San Rafael Branch patio and garden.

Commissioner Dent reported that Hastings Associates had a gardening work party to enhance the landscaping around the Hastings Branch building. Volunteers from Polytechnic High School did the digging, moving, and planting of new flowers, rocks, and benches purchased by the Friends. In May there will be a Mother's Day Raffle for a basket filled with donated items from local businesses. No Action Taken.

IX. ANNOUNCEMENTS

Commissioner Martinez announced that Villa Parke/La Pintoresca Branches will have their first associates meeting on April 2, 5:30pm – 6:30pm led by Denise Jones, YWCA Racial Justice committee member.

X. INFORMATION ITEMS

- a. Record of Attendance No Action Taken
- b. Commission Liaison at FOPPL Meetings No Action Taken
- c. Library Commission Meeting Dates No Action Taken

XI. SUGGESTED AGENDA ITEMS

XII. ADJOURNMENT

With no further business, the Library Commission adjourned without objection at 7:15 p.m.

Renee Morgan-Hampton, Chair Pasadena Public Library Commission Debra Humphrey, Secretary Pasadena Public Library Commission

'A garden and a library ...'

San Rafael Library begins construction on patio, garden

By Kathleen Rooney Hamilton

ith the financial generosity and enthusiastic support of many neighbors and friends, the San Rafael Library will soon have a beautiful outdoor space with a thriving garden and new shade trees.

The project includes demolition of the existing paved patio and construction of a new and reconfigured paved space, construction of seating-height walls, lighting, irrigation and planting. Commercial-grade tables and chairs will be added, made from materials that do not require costly upkeep and maintenance. The project is being funded with private donations raised by the San Rafael Library Associates.

The San Rafael Library Associates (SRLA) is an organization of dedicated citizens focused on encouraging readers of all ages to come to the library on Nithsdale Road and committed to having that library visit be a pleasant experience, in a quiet and beautiful space, to read, think and reflect. Since its inception in 2002, SRLA has steadily checked off numerous items on its list of beautification and renovation efforts.

The SRLA in October held a Sunday afternoon garden party at a private home on picturesque Johnson Lake in support of the project. Funds raised from that event closed a funding gap and made it possible to complete the new patio space. The theme of the event was borrowed from Cicero, "If you have a garden and a library, you have everything you need."

The SRLA chose a Pasadena icon, Peggy Dark, as the event honoree. Peggy was celebrated for her many contributions to our community and to Pasadena libraries. She was recognized for her artistry, creativity and knowledge of food, which made her the pre-eminent caterer for



Southern California in a career spanning over three decades.

Design drawings and plans, stylistically consistent with the mid-century architecture of the library, have been approved and preconstruction work is now underway. The on-site work should begin by late summer and, once commenced, is expected to take six weeks for completion. The eucalyptus trees which were previously on the site, and whose roots were damaging to the current patio, have been removed. The new landscaping will include shade trees with a lower and broader

canopy and colorful new plants and flowering shrubs. In addition to providing an inviting and restful space, the new patio space will improve functionality and safety at the library and will be handicapped-accessible.

The San Rafael Library Associates wish to express sincere gratitude for the significant donation given by the WPRA in support of this project. As with previous projects, the WPRA's participation and partnership has made the renovation of our library a reality for our community.

LOOKING BACK: 1939

"The name of Dr. Edward L. Thorndike of Columbia University struck Pasadena with startling force April 13, 1939, when the New York educator published a book entitled 'Your City.' The book, prepared on the basis of a three-year survey costing \$100,000, placed Pasadena first among American cities where the 'general goodness of life' is highest. Dr. Thorndike rated 310 cities of more than 30,000 population on 37 points, covering such fields as health conditions, educational advantages, recreational facilities, economic and social conditions, physical comforts, public cultural institutions and municipal fiscal affairs." — Pasadena Community Book, 1943

CIRCULATION STATISTICS SYSTEM MONTHLY COMPARISON

	Mar-12	Mar-13	MONTHLY % CHANGE	Fiscal Y-T-D Total 2011-2012	Fiscal Y-T-D Total 2012-2013	Y-T-D % Change
BRANCH:		2.44-	4-000	2011 2012	2012 2010	
*ALLENDALE	3,719	3,147	-15.38%			
HASTINGS	18,849	17,142	-9.06%			
HILL AVENUE	4,972	4,194	-15.65%			
LAMANDA PARK	5,527	4,823	-12.74%			
LA PINTORESCA	5,955	5,931	-0.40%			
*LINDA VISTA	3,177	3,144	-1.04%			
SAN RAFAEL	3,341	3,100	-7.21%			
*SANTA CATALINA	5,647	6,051	7.15%			
+VILLA PARKE	1,516	1,884	24.27%			
TOTAL BRANCH	52,703	49,416	-6.24%	426,461	407,314	-4.49%
101/12 BIGHTON						
TOTAL CENTRAL	68,539	60,515	-11.71% 	577,231 	485,361	-15.92%
TOTAL (TELECIRC-PAS) RENEWAL	2,528	2,283	-9.69% 	21,547 	19,095	-11.38%
TOTAL (HIP-PAS) RENEWAL	21,529	19,929	-7.43% 	181,795	178,790	-1.65%
TOTAL EBOOKS (PAS)	1,989	2,587	30.07%	12,860	20,655	60.61%
MEDIA BOX (CENTRAL)	0	3,661	#N/A	0	31,815	#N/A
MEDIA BOX (HAST)	0	1,066	#N/A	0	7,191	#N/A
GRAND TOTAL SYSTEM	147,288 ======	139,457 ======	-5.32% ======	1,219,894 ======	1,150,221 ======	-5.71%

^{*} MEMBER - SCHOOL/PUBLIC LIBRARY COOPERATIVE.

Mar-13 **CIRCULATION STATISTICS** CENTRAL LIBRARY YEARLY COMPARISON **PREVIOUS CURRENT MONTHLY MONTHLY PREVIOUS CURRENT** Y-T-D Y-T-D YEAR YEAR **AMOUNT** Y-T-D Y-T-D **AMOUNT** % DATA DATA **CHANGE CHANGE TOTAL TOTAL** CHANGE **CHANGE** MONTH: 2011-2012 2012-2013 -1.88% 64,769 JULY 66,007 64,769 (1,238)66,007 (1,238)-1.88% **AUGUST** 64,800 64,804 4 0.01% 130,807 129,573 (1,234)-0.94% **SEPTEMBER** 66,301 61,386 (4,915)-7.41% 197,108 190,959 (6,149)-3.12% **OCTOBER** 64,517 61,039 (3,478)-5.39% 261,625 251,998 (9,627)-3.68% 59,902 (15,789)-4.91% **NOVEMBER** 53,740 -10.29% 321,527 305,738 (6,162)**DECEMBER** 59,616 49,054 (10,562)-17.72% 381,143 354,792 (26,351)-6.91% **JANUARY** 64,522 58,151 (6,371)-9.87% 445,665 412,943 (32,722)-7.34% **FEBRUARY** 63,027 11,903 (51, 124)-81.11% 508,692 424,846 (83,846)-16.48% MARCH 68,539 60,515 (8,024)-11.71% 577,231 485.361 (91,870)-15.92% **APRIL** 63,027 #N/A #N/A 640,258 #N/A #N/A #N/A MAY 56,541 #N/A #N/A 696,799 #N/A #N/A #N/A JUNE 66,154 #N/A #N/A 762,953 #N/A #N/A #N/A

⁺ INFO STOP AT VILLA PARKE

PASADENA PUBLIC LIBRARY COMMISSION MEETING ATTENDANCE JULY 2012 - JUNE 2013

NAME	7/18/12	8/15/12	9/19/12	10/17/12	11/14/12	12/19/12	1/16/13	2/20/13	3/20/13	4/17/13	5/15/13	6/19/13
AYALA, DEBBIE – District 2	P	P	P	P	Ε	Ε	P	P	E			
BLUESTONE, KARLA – At Large/7		E	Р	P	P	P	Ε	P	P			
DENT, MORRIS - District 4	P	E	P	P	P	Ε	P	P	P			
GONZALEZ, VICTOR - District 5	P	P	P	P	P	Ε	P	P	P			
HADERLEIN, JANE – Mayor	P	E	Ε	E	P	P	Ε	P	Ε			
HAMILTON, KATHLEEN- District 6	E	P	Р	P	Ε	Р	P	P	P			
HAMPTON-MORGAN, RENEE- District 3	P	P	E	Ε	Р	Р	P	P	P			
MARTINEZ, ROBERTA - District 1	P	P	P	P	P	P	P	E	P			
WANG, WENDY - District 7	P	P	E	P	P	P	P	P	Ε			

P = PRESENT

E = EXCUSED

A = ABSENT

LOA = LEAVE OF ABSENCE

SHADED = NOT APPLICABLE

XX = MEETING CANCELLED

[R] = SPECIAL MEETING RETREAT

[S] = SPECIAL MEETING

NQ = NO QUORUM, SO NO MEETING HELD

R-N/A = RECUSED SO ATTENDANCE IS NOT APPLICABLE

Pasadena Public Library Commission Liaison Sign Up 2013

Friends of the Pasadena Public Library 2013 Meetings

(4th Wednesday of the Month – 7pm)

Friends of the Pasadena Public Library 2013 Meetings

January	23	Wendy Wang
February	27	
rebruary	21	,
March	27	
April	24	Renee Morgan-Hampton
May	22	Kathleen Hamilton
Tune	26	Morris Dent
June	26	Morris Dent

2013 LIBRARY COMMISSION MEETINGS

3RD WEDNESDAY, 6PM

Date	Council District	Location	Branch Manager	
January 16	3	Central – Director's Office	Martha Camacho	
February 20	4	Hastings	Michael Pierce	
March 20	1	La Pintoresca	Diane Walker	
April 17	7	Allendale	Shauna Redmond	
May 15	6	San Rafael	Christine Reeder	
June 19	6	Linda Vista	Shauna Redmond	
July 17	5	Villa Parke	Diane Walker	
August 21	3	Central - Auditorium	Martha Camacho	
September 18	4	Lamanda Park	Christine Reeder	
October 16	2	Santa Catalina	Robin Reidy	
November 20	7	Hill Avenue	Leonard Lane	
December 18	3	Central - Auditorium	Martha Camacho	