

OFFICE OF THE CITY MANAGER

August 16, 2012

To the Honorable City Council of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. Improvements Made to Muir High School's Multi-Purpose Field:

All Pasadena youth who are involved in sports programs either through their school program or the City's sports program will benefit from the improvements made to the multipurpose field at John Muir High School this past summer. American Youth Soccer Association (AYSO) donated \$55,000 to replace the failing hydraulic irrigation system with a new electronic system and also replaced a large area of sod. The Board of Directors of AYSO Region 13 believes it is their civic responsibility to help maintain the fields where they and other young sports enthusiasts play. Adam Wolfson, PUSD's Public Information Officer commented: "AYSO's support for the improvement of Muir's playing field is an example of a community partner scoring a goal to help PUSD schools in these tough budgetary times." I have attached a memorandum from Mercy Santoro, Director of Human Services and Recreation which provides additional information on this beneficial donation.

2. <u>Update on Washington Middle School and the McKinley School Gym Construction Schedule:</u>

City staff and Pasadena Unified staff (PUSD) have been working closely together on the construction of both the Washington Middle School Gym and the McKinley School Gym. Both of these major construction projects are joint use projects between the City of Pasadena and PUSD and were approved at the annual 2011 and 2012 Joint City Council/School Board meetings.

Construction on the McKinley Gym will commence in either December 2012 or January 2013 and the Washington Gym Project is scheduled to start in either January 2013, or February 2013. PUSD staff anticipates that both gyms will be completed by fall, 2014 in anticipation of the 2014/2015 Academic School Year. At that time there will be a grand opening to share the beautiful new gyms with the entire community. I have attached a memorandum from Mercy

Santoro, Director of Human Services and Recreation which provides additional information on the upcoming construction schedules.

3. Waiver of Immigration Status - Department of Homeland Security:

On June 15, 2012, the Secretary of Homeland Security announced that certain unauthorized immigrants who have come to the United States as children and meet several key guidelines, may request consideration of deferred action (from deportation) for a period of two years, subject to renewal and would then be eligible for work authorization.

The Department of Homeland Security began accepting applications for Deferred Action for Childhood Arrivals on Wednesday, August 15, 2012. In preparation for this application service, staff from both the Villa-Parke Community Center and the Jackie Robinson Center have been attending various workshops and training sessions to become acquainted with the process. The filing fee imposed by the Department of Homeland Security is \$380 for Form I-765 and \$85 for Application for Employment Authorization for a total of \$465 per person. A processing fee of \$25 per person for Pasadena residents and \$50 per person for non-Pasadena residents will also be imposed by the City to recover its cost of service.

According to Mercy Santoro, Director of Human Services and Recreation, staff at both the Villa-Parke Community Center and Jackie Robinson Center will begin preparing applications on Monday, August 20, 2012 by appointment only. For additional information, call the Villa Parke Community Center at (626) 744-6530 or Jackie Robinson Center at (626) 744-7300 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. For additional questions and forms contact the Department of Homeland Security at www.uscis.gov.

The attached memorandum provides information on the basic criteria for consideration of deferred action for childhood arrivals.

4. 24th Annual Michael Bryant Free Hair Cut Day:

Mercy Santoro, Director of Human Services and Recreation is happy to announce that the Human Services and Recreation Department is host to the 24th Annual Michael Bryant Free Hair Cut Day and Event on Sunday, August 26, 2012, at Robinson Park, 1081 North Fair Oaks Avenue, from 9:00 a.m. to 5:00 p.m. The event is designed for school age youth from the Pasadena community. Boys will receive a free haircut and girls will receive a free haircut or style. Young attendees will receive a free backpack that includes school supplies. The Department is anticipating giving away more than 300 backpacks. Attendees are encouraged to come early to take part in the back-to-school backpack giveaway.

This event is a tribute to Mr. Michael Bryant, who was a barber in Pasadena. Mr. Bryant graciously gave his time to provide free haircuts to children in the Northwest Pasadena community in his barber shop. Upon his death, the community requested that the tradition continue. The attached memorandum provides information on additional activities scheduled throughout the day.

5. Upcoming Community Events:

- Come celebrate the **120th Anniversary of the Pasadena Public Health Department** and the release of the *2012 Pasadena/Altadena Quality of Life Index*. Hosted by Jan Sanders, Director of Libraries and Information Services. This event will take place at Donald R. Wright Auditorium Pasadena Central Library, 285 E. Walnut Street, Pasadena. Guest Speakers include Mayor Bogaard and Dr. Eric Walsh, Director of Public Health. The event is scheduled for Monday, August 27, 2012.
- Movies in the Park The Smurfs Thursday, August 16th, 7:45 p.m. at Villa Park Community Center, 363 East Villa Street. Gnomeo & Juliet in 3D Friday, August 17th, 8:00 p.m. at Robinson Park Center, 1081 N. Fair Oaks Ave. Courageous Friday, August 17th, 8:00 p.m. at Victory Park Center, 2575 Paloma St. Bring your lawn chair and blanket. Snacks will be provided. For additional information contact Marcus Lee (626) 744-7302 or Yuriko Montes (626) 744-7305.

6. Rose Bowl Renovation Project Weekly Update:

Attached is the most current schedule for the Rose Bowl Renovation Project as provided by Darryl Dunn, General Manager of the Rose Bowl.

Respectfully Submitted

STEVE MERMELL Assistant City Manager

/attachments



MEMORANDUM – CITY OF PASADENA Human Services and Recreation Department

DATE:

August 15, 2012

TO:

Michael Beck, City Manager

FROM:

Mercy Santoro, Director - Human Services & Recreation

SUBJECT: Improvements Made to Muir High School's Multi-Purpose

Field

All Pasadena youth who are involved in sports programs either through their school program or the City's sports program will benefit from the improvements made to the multi-purpose field at John Muir High School this past summer. American Youth Soccer Association (AYSO) donated \$55,000 to replace the failing hydraulic irrigation system with a new electronic system and also replaced a large area of sod. The Board of Directors of AYSO Region 13 believes it is their civic responsibility to help maintain the fields where they and other young sports enthusiasts play. Adam Wolfson, PUSD's Public Information Officer commented: "AYSO's support for the improvement of Muir's playing field is an example of a community partner scoring a goal to help PUSD schools in these tough budgetary times."

The City welcomes this funding donation as the Muir High School multi-purpose field is considered part of the inventory of fields available and jointly permitted by the School District and the City. The regular users of major fields throughout the City and District developed a cooperative arrangement and understanding of the policies, rules and courtesies of facility use. This is a valuable partnership with PUSD because we are jointly providing quality practice and play space for our young athletes. Equally important is the commitment of organizations, such as AYSO, in contributing to the maintenance and improvements of our athletic fields. This benefits our youth while in school and after school when many of PUSD's fields serve as practice and game space for our City's young athletes.

PUSD also appreciates and acknowledges contributions by FC Golden State and Pasadena La Crosse for renovation work done at the Wilson Middle School multipurpose field. This field is also allocated for use by the City's Youth Sports Program.

The Muir Field will be available for use by students and other user group in October, 2012.



MEMORANDUM – CITY OF PASADENA Human Services and Recreation Department

DATE:

August 15, 2012

TO:

Michael Beck, City Manager

FROM:

Mercy Santoro, Director - Human Services & Recreation Department

SUBIECT:

Update on the Washington Middle School Gym and the McKinley

School Gym Construction Schedule

City staff and Pasadena Unified Staff (PUSD) have been working closely together to coordinate initiation of the Conditional Use Permit (CUP) process to align with the beginning of construction of both the Washington Middle School Gym and the McKinley School Gym. Both of these major construction projects are joint use projects between the City of Pasadena and PUSD and were approved at the annual 2011 and 2012 Joint City Council/School Board meetings.

Construction on the McKinley Gym will commence in either December 2012 or January 2013 and the Washington Gym Project is scheduled to start in either January 2013, or February 2013. PUSD staff anticipates that both gyms will be completed by fall, 2014 in anticipation of the 2014/2015 Academic School Year. At that time there will be a grand opening to share the beautiful new gyms with the entire community.

PUSD is currently reviewing the draft McKinley School Gym Addendum and it is anticipated that PUSD will sign the Addendum by 8/17/12. The Washington Addendum was approved on 4/6/11. These contractual documents outline the City's terms of participation, which include a condition that the City must receive a Conditional Use Permit (CUP) prior to the allocation of funds. Next steps requires that the McKinley Addendum be routed through various affected City Departments and then receive the City's seal in the City Clerk's Office. The CUP process requires an application with the Planning Department and ultimately a public hearing before a hearing officer. Generally the process takes about six months.

City and PUSD staffs are eager to plan a joint ground breaking ceremony once construction begins. Both staffs will work closely with our respective Public Information Officers and the media to showcase the beginning of these outstanding community assets. For additional information please contact Lisa Fowler at 626.744.4732.



MEMORANDUM – CITY OF PASADENA Human Services and Recreation Department

DATE:

August 15, 2012

TO:

Michael Beck, City Manager

FROM:

Mercy Santoro, Director - Human Services & Recreation

SUBJECT:

WAIVER OF IMMIGRATION STATUS - DEPARTMENT OF HOMELAND

SECURITY

On June 15, 2012, the Secretary of Homeland Security announced that certain unauthorized immigrants who have come to the United States as children and meet several key guidelines, may request consideration of deferred action (from deportation) for a period of two years, subject to renewal and would then be eligible for work authorization.

Only individuals who can prove through verifiable documentation that they meet these guidelines will be considered for deferred action. Determinations will be made on a case-by-case basis under the guidelines set forth by the Department of Homeland Security.

The basic criteria for consideration of deferred action for childhood arrivals are:

- 1. Were under the age of 31 years as of June 15, 2012;
- 2. Came to the United States before reaching 16th birthday;
- 3. Have continuously resided in the United States since June 15, 2007, up to the present time.
- 4. Were physically present in the United States on June 15, 2012, and at the time of making request for consideration of deferred action with USCIS;
- 5. Entered without inspection before June 15, 2012 or lawful immigration status expired as of June 15, 2012;
- Are currently in school, have graduated or obtained a certificate of completion from high school, have obtained a general education development (GED) certificate, or are an honorably discharged veteran of the Coast Guard or Armed Forces of the United States;
 and
- 7. Have not been convicted of a felony, significant misdemeanor, three or more other misdemeanors, and do not otherwise pose a threat to national security or public safety.

The Department of Homeland Security began accepting applications for Deferred Action for Childhood Arrivals on Wednesday, August 15, 2012. In preparation for this application service, staff from both the Villa-Parke Community Center and the Jackie Robinson Center have been attending various workshops and training sessions to become acquainted with the process. The filing fee imposed by the Department of Homeland Security is \$380 for Form I-765 and \$85 for

Application for Employment Authorization for a total of \$465 per person. A processing fee of \$25 per person for Pasadena residents and \$50 per person for non-Pasadena residents will also be imposed by the City to recover its cost of service.

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DATE:

August 15, 2012

T0:

Steve Mermell, Assistant City Manager

FROM:

Mercy Santoro, Director - Human Services & Recreation

SUBJECT:

24th Annual Michael Bryant Free Hair Cut Day

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This event is a tribute to Mr. Michael Bryant, who was a barber in Pasadena. Mr. Bryant graciously gave his time to provide free haircuts to children in the Northwest Pasadena community in his private barber shop. Upon his death, the community requested that the tradition continue.

In addition to the free hair cut services, the public is invited to attend the All-Star Stop the Violence Basketball Game, hosted by Mr. Robin Kennedy, a professional basketball player and a member of the *And 1 Basketball Tour*. This lively game is scheduled for 3:00-5:00p.m. and promises to be both entertaining and educational.

Come and enjoy the free food which will be given away throughout the day. This event is co-sponsored by Robins Barbeque Restaurant, Pasadena Police Department, Northwest Commission and Opus Bank. For more information and/or to become a sponsor, please contact Robinson Park at (626) 744-7330.

PROJECT PLANNING SCHEDULE

2012

Aug	ust					September									A-A-L-						
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•	August 13, 2012:						Weekly Update Meeting (Ham/ Media Center)														
	ū					Finance Committee Meeting (Council Chambers)															
•	August 13, 2012:					rmance Committee Pleeting (Council Chambers)															
•	August 13, 2012:					Design Commission Update (6pm/ Hale Building)															
•	Aug	gust	14-2	6, 20	12:	McMahon's RV Show (Lot K)															
•	Aug	gust	16, 2	2012:		Leg	Legends Coordination Meeting (Ham/ Sales Trailer)														
•	Aug	gust	16, 2	2012:	;	Parking Meeting (Ham/ Media Center)															
•	August 16, 2012:					UC	UCLA Wives' Tour														
•	August 16, 2012:					Pavilion Walk Through with Pasadena Fire (11am/ BBM Trailer)															
•	August 19, 2012:					UC	UCLA Orientation (8am/ Gate D)														
•	August 19, 2012:					Leg	Legends Open House Event (field)														
•	August 20, 2012:					We	Weekly Update Meeting (11am/ Media Center)														
•	August 22, 2012:					UC	UCLA Management Meeting (6pm/ Media Center)														
•	August 23, 2012:					Legends Coordination Meeting (Ham/ Sales Trailer)															
•	August 23, 2012:					UCLA "Mock Game" (4:30pm)															
•	August 25, 2012:					UC	UCLA Orientation (8am/ Gate D)														
•	August 27, 2012:					W	Weekly Update Meeting (Ham/ Media Center)														
•	August 29, 2012:					RB	oc i	Finai	nce	Mee	ting	(8 ar	n/ Con	feren	ce R	loor	n)				
•	Au	gust	30, 3	2012	:	Leg	gends	s Co	ord	inati	on N	1eet	ing (11	am/ \$	Sales	Tra	iler)				

• August 30, 2012: RBOC operations meeting (5:30pm/ Conference Room)

August 31, 2012: Clark Substantial Completion

September I, 2012: SuperHero Events (Rose Bowl Loop)

• September 3, 2012: Holiday

September 4-7, 2012: Tow Vehicle Demonstration (Lot F or K/ Tentative)

• September 4, 2012: UCLA Prep Meeting (10am/ Rose Bowl)

September 4, 2012: UCLA/ Broadcast Walk Through (Noon/ BBM Trailer)

September 5, 2012: Local Hire Advisory Meeting (4pm/ Brookside)

• September 6, 2012: Legends Coordination Meeting (11am/ Sales Trailer)

September 8, 2012: UCLA vs. Nebraska (4:30pm)

• September 9, 2012: Flea Market

Future Milestone Dates:

- Clark Substantial Completion August 31, 2012
- UCLA Season Sept 8, 2012
- Rose Bowl Game January 1, 2013
- Project Substantial Completion Sept 1, 2013
- Project Completion December 31, 2013